

**Venue:** 5<sup>th</sup> Floor Board Room, Administrative Building

**Chairperson:** Dr Ramdas M Pai, Chairperson MUJ

**Members present:**

Hon'ble Justice S Rajendra Babu, Chief Justice of Supreme Court of India – (Retd)  
Dr H P Khincha, Advisor IISC Bangalore, Chairman Karnataka Innovation Council,  
Former VC VTU  
Shri Abhay Jain, Advisor MEMG  
Dr Ranjan Pai, MD & CEO MEMG  
Prof Sandeep Sancheti, President MUJ  
Prof K Garg, Dean FoE, MUJ  
Prof B K Sharma, Dean FoS and R&I MUJ  
Shri Shrawan Sawhney, IAS, Commissioner, College Education, Government of Rajasthan

**Member Secretary:** Prof Vandana Suhag, Registrar MUJ

Dr K. Ramnarayan, VC Manipal University, Manipal and Shri Sudhakar Rao, Former Chief Secretary – Karnataka State Government, were granted leave of absence.

**Invitees:**

Shri Mohandas Pai TV, Chairman, MaGE  
Shri Rajen Padukone, Group President MEMG  
Shri V Rangarajan, CFO MEMG  
Shri Sujiban Ghosh, CF&AO MUJ  
Prof M Srivastava, Dean FoA&L MUJ

The meeting started with observance of one-minute silence to pay homage to Late Shri ML Mehta, IAS (Retd.), Former Chief Secretary, Govt. of Rajasthan and Member of the Board, MUJ.

Thereafter, the Chairperson felicitated Shri Mohandas Pai TV, Chairman, MaGE for having been conferred with 'Padma Shri' recently.



The Chairperson also felicitated the newly appointed and re-nominated members of the Board. He thanked outgoing member Prof N K Garg, Dean FoD MUJ, on relinquishment of his appointment as Member of the Board of Management. Appreciating the support and contribution made by Prof Garg during his tenure in the Board, he requested him to keep sharing rich experience in future as well.

After confirming the quorum, the agenda was taken up for discussion.

**9BoM (A) Confirmation of Minutes of 8<sup>th</sup> Meeting of Board of Management held on October 14, 2014:**

As there were no comments received, the Minutes of the 8<sup>th</sup> Board of Management Meeting were confirmed.

**9BoM (B) Review of Action Taken on Decisions of 8th BoM Meeting:**

The Actions Taken Report on the decisions of 8<sup>th</sup> BoM Meeting was noted and confirmed with following suggestion:

**For Sr. No 16:** The Board suggested upgrading the Department of Mathematics and Statistics to International Standard. Some renowned national / international mathematicians like Prof (Dr) Manjul Bhargava, Princeton University, Canada be invited for delivering guest lectures.

**9BoM (C) Reporting and Ratification Items:**

The Members suggested that reporting and ratification items should be presented separately in the Agenda.

**9BoM (C-1) Change in Composition of the Board of Management & Finance Committee:**

Due to completion of tenure / re-nomination for further term / fresh appointment of some members of the Board of Management and the Finance Committee, the composition of both has changed.

The Board noted the same.



**9BoM (C-2) Extension of Tenure / Appointment of Member/s in the Board of Management & Finance Committee:**

**The Board of Management (BoM)**

The Board noted and ratified the re-nomination of Shri Abhay Jain, Advisor MEMG and Prof (Dr) Kumkum Garg, Dean FoE, MUJ for further term effective from 12-12-2014.

The Appointment of Prof B K Sharma, Dean Faculty of Science, MUJ as a member (against teacher's category) effective from 24-03-2015 was also noted and ratified by the Board.

**Finance Committee (FC)**

The Board noted and ratified the re-nomination of following members for another three years, effective from 25-10-2014

- a) Shri Sudhakar Rao, IAS (Retd), Former Chief Secretary, Government of Karnataka
- b) Shri V Rangarajan, CFO MEMG

The Board also noted and ratified the appointment of Prof B K Sharma, Dean, Faculty of Science, as a Member of the Finance Committee in the Deans' Category.

**9BoM (C-3) Appointment of Professor Emeritus, Directors and Professors:**

The appointments of Dr Raj Sharma as Professor Emeritus, Department of Chemical Engineering, Prof S Sadri as Director School of Business & Commerce (SBC), Prof N N Sharma as Director School of Automobile, Mechanical & Mechatronics Engineering (SAMM), Mr Manoj Srivastava as Professor in Department of Hotel Management and Dr T K Jain as Professor in Department of Commerce were noted and ratified by the Board.

**9BoM (C-4) Status of Faculty / Staff:**

The Board noted the availability of 235 full time faculty, 19 Guest / Adjunct faculty and 119 support staff in the University as on March 25, 2015.



**9BoM (C-5) Seat Matrix @ 2015-16:**

The proposed intake for the Academic Session 2015-16 was placed before the Board. The Board noted the same.

**9BoM (C-6) Updates on University's Major Activities:**

The Board noted the updates on the University's major activities. The University's efforts in different domains were appreciated.

**9BoM (C-7) First Academic Advisory Board Meeting:**

The proceedings and some salient points discussed at the First Meeting of Academic Advisory Board (AAB) of the University held on December 12, 2014, were placed before the Board for reporting.

The Board noted the same and suggested that the points mentioned in AAB proceedings be implemented through University's policy only.

**9BoM (C-8) Minutes of 10<sup>th</sup> Meeting of Academic Council held on 12<sup>th</sup> Feb 2015:**

The minutes of the 10<sup>th</sup> Meeting of Academic Council, held on February 12, 2015, were placed before the Board. The Board noted the same.

**9BoM (C-9) Introduction of New Programmes:**

The proposal to offer a three year LLB programme, with an intake of 60, from the Academic Session 2015-16 was placed before the Board.

The same was noted and ratified by the Board.

**9BoM (C-10) Report on Ongoing Research Projects:**

The details about University's ongoing funded research projects and also the projects funded by the external agencies were placed before the Board.

The Board noted and suggested that faculty be encouraged to apply for funding from external agencies.



**9BoM (C-11) Academic Collaboration:**

Details of different academic collaborations between foreign universities and MUJ were placed before the Board.

The Board noted the same.

**9BoM (C-12) Introduction of DoT System for Maintaining Students' Discipline:**

The DoT system, adopted by the University for maintaining students' discipline, was reported to the Board.

The Board noted and ratified the same.

**9BoM (C-13) Ph D Registration:**

A detailed report on the registration status of the Ph D programme of the University was reported to the Board.

The Board noted the same.

**9BoM (C-14) Bifurcation / Renaming of Schools under Faculty of Engineering:**

The bifurcation and renaming of School of Engineering and Technology (SET) as **SCCE**: School of Civil & Chemical Engineering and **SAMM**: School of Automobile, Mechanical & Mechatronics Engineering under Faculty of Engineering were placed before the Board.

The Board ratified the same.

**9BoM (C-15) School / College Connect Programmes:**

Several initiatives taken by the University in terms of school / college connect programmes, to popularize brand MUJ and to attract a maximum number of candidates for different programmes across all streams, were placed before the Board.

The Board noted the same.

**9BoM (C-16) Reporting of Agreements:**

Several agreements made between MUJ, the associated service providers of Manipal Group and outside agencies were noted by the Board.





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**9BoM (C-17) Infrastructure updates:**

Details of completed and ongoing projects related to infrastructure development and also commissioning of Solar Power Plant with 800 KV capacity at MUJ were placed before the Board.

The Board noted the same.

**9BoM (C-18) Synergic Manipal Integrated Leadership Engagement Programme:**

The Board noted the active participation of MUJ for **Synergic Manipal Integrated Leadership Engagement Programme -'SMILE'**.

**9BoM (C-19) Leadership Development Projects:**

As per directions of 8<sup>th</sup> MESVCC meeting, the initiatives taken by the University to implement Leadership Development Projects, were placed before the Board.

The Board noted the same.

**9BoM (C-20) Performance Management System (PMS) of Faculty Members:**

Successful implementation of Performance Management System (PMS) for faculty members was reported to the Board.

The same was noted by the Board.

**9BoM (C-21) Salary Fixation for Deans / Directors on Consolidated Pay:**

In view of the recommendation of the Finance Committee in its 9<sup>th</sup> meeting, a general increase of 10% to 12% in the salary structure for Deans / Directors who are on consolidated pay, was reported to the Board.

The Board ratified the same.

**9BoM (C-22) Late Submission Fee of UG & PG; Final Year Project Dissertations:**

The late submission fee for UG and PG; final year project dissertations, as recommended by the Finance Committee in its 9<sup>th</sup> Meeting, was noted and ratified by the Board.



**9BoM (C-23) Appointment to Honorary Position:**

The appointment of Prof B P Singh, HoD ECE, to honorary position for discharging duties as Chairman of the Board of Governors of MLV Textile and Engineering College, Bhilwara, was reported.

The same was ratified by the Board.

**9BoM (C-24) MUJ Exhibition Gallery:**

Establishment of MUJ exhibition gallery, '**Emergence of MUJ**' was reported.

The Board noted the same.

**9BoM (C-25) Space Allotment of New Academic Block:**

Detailed allotment of space in the upcoming Academic Block, to cater the requirements of classrooms and laboratories were reported.

The same was noted by the Board.

**9BoM (C-26) Online B Tech Counseling Process:**

The Online B Tech counseling process, being adopted jointly with other Group Institutions from the Academic Session 2015-16, was reported to the Board.

The Board noted the same.

**9BoM (C-27) Training & Placement:**

The status of internship and placement of students of all the programmes at the University was placed before the Board for reporting.

The Board noted and suggested that more efforts be made to improve the performance of Training & Placement.

**9BoM (C-28) Constitution of Fee Fixation Committee:**

The Board noted the constitution of Fee Fixation Committee of the University, for the academic years 2016-17, 2017-18, 2018-19, as placed.





**9BoM (C-29) Award of Scholarships in the Academic Session 2014-15:**

The total number of scholarships offered to the students during academic session 2014-15 and the total outlay for these scholarships for the entire course duration were reported to the Board.

The same was noted by the Board.

**9BoM (C-30) Standard Operating Procedure for Withdrawal:**

The approved standard operating procedure for withdrawal of students, as approved by the Academic Council in its 10<sup>th</sup> Meeting, was placed before the Board for reporting.

The Board noted the same.

**9BoM (C-31) Alumni Affairs:**

The conjoint initiatives taken by the University with Manipal University, Manipal (MU) to constitute an active Alumni Cell under the common banner of PAN Manipal Group and develop a web portal for alumni engagement were reported to the Board.

The Board noted the same.

**9BoM (C-32) Implementation of Credit Framework for Skill Development (CFSD):**

The initiatives taken by the University on the proposal pertaining to adoption of Credit Framework for Skills and Education under National Skill Qualification Framework (NSQF) circulated by Secretary Higher Education, MHRD Government of India, were placed before the Board.

The Board noted the same.

**9BoM (C-33) UGC Guidelines for the Integrated Programmes:**

In view of the UGC's new guidelines for integrated programmes, the proposal for introduction of integrated B Tech & MBA Programme was deferred by the Academic Council of the University in its 10<sup>th</sup> Meeting.

The Board noted the same.







**9BoM (C-34) Legal Issues:**

The present status of several legal issues related to the University namely; M/s Vikas Tours & Travels, Landscape Services, Farwood Industries, M/s ALWIN Constructions and Entry Tax were placed before the Board.

The Board noted the same and suggested to hire one Legal Officer for constant monitoring of the legal issues pertaining to the University.

**9BoM (D) ITEMS FOR DISCUSSION AND DECISION**

**9BoM (D-1) Consideration of Recommendation of 9<sup>th</sup> Finance Committee Meeting:**

The recommendations of 9<sup>th</sup> Finance Committee were approved by the Board.

**9BoM (D-2) Appointment of Pro-President:**

The Board suggested that the recommendations of the Committee, constituted for purpose of appointment of Pro-President of MUJ be submitted to the Chairperson for consideration. The Board empowered the Chairperson to take a final decision in this regard.

**9BoM (D-3) Faculty Recruitment for Next Academic Session:**

In view of the increasing students' intake and launching of some new programmes from the next Academic Session (2015-16), the recruitment of 110 new faculty members was sanctioned by the Board.

Board emphasized that all-out efforts be made to attract the best faculty from all over the country.

**9BoM (D-4) Tuition Fee Waiver:**

The proposal of fee concession for graduating students from MUJ and taking admission in PG programmes at MUJ itself, was placed before the Board. The Board approved the proposal. The approved concession will be implemented from the Academic session 2015-16.





**9BoM (D-5) Next Convocation:**

The Board suggested that the next Convocation of the University be organized during October, 2015. Announcement of the Convocation date, well in advance every year was also suggested by the Board.

**9BoM (D-6) Vision, Mission & Objective of MUJ:**

After a detailed deliberation, the Board suggested some important corrections to be made in draft version of Vision, Mission & Objective of MUJ. Prof B K Sharma, Dean FoS and R&I was requested to finalize the Vision & Mission of the University in consultation with Dr H P Khincha, Advisor IISC Bangalore, Chairman Karnataka Innovation Council and Former VC VTU.

There being no other agenda, the meeting ended with a vote of thanks to the Chair.

**Dr Ramdas M Pai**

**Chairperson**

**Manipal University Jaipur**

